

First Quarter Training Programmes:

MONTH	COURSE	DATES	AMOUNT (Exl. of VAT)	VENUE
JANUARY	1.Records Management	21 st - 25 th	Ksh. 80,000	Naivasha
	2.Stretching beyond the comfort zone for Executive Assistants	January 28 th - 8 th February	Ksh.150,000	Mombasa
	3.Supply Chain Management	January 30 th - 1 st February	Ksh. 80,000	Mombasa
	4. Driving Corporate Performance; Aligning scorecards and Structures for strategy execution	21 st - 25 th	Ksh. 80,000	Mombasa
	5.Driving sales force performance	24 th -25 th	Ksh. 25,000	Nairobi
FEBRUARY	1.Strategic Project Management	4 th - 8 th	Ksh. 80,000	Mombasa
	2.Emerging Trends in Human Resources	4 th - 8 th	Ksh. 80,000	Mombasa
	3.Driving Effective self-Management course for Drivers	11 th - 22 nd	Ksh. 150,000	Mombasa
	4.Strategic Negotiation and Advocacy	11 th - 22 nd	Ksh. 150,000	Mombasa
	5.Finance for project managers	20 th - 22 nd	Ksh. 80,000	Thika
MARCH	1.HR for Non- HR	6 th - 8 th	Ksh. 60,000	Naivasha
	2.Project Planning and implementation	11 th -15 th	Ksh. 80,000	Nairobi
	3.Project Procurement	20 th - 22 nd	Ksh. 80,000	Naivasha

	4. Monitoring and Evaluation of projects	11 - 15 th	Ksh. 80,000	Naivasha

For booking or further information, please get in touch:

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