

**THE MANAGEMENT UNIVERSITY OF AFRICA
 ADMISSION FORM FOR
 CERTIFICATE AND DIPLOMA PROGRAMMES**

ADM REF NO.

	DIPLOMA	CERTIFICATE
APPLYING FOR:	<input type="checkbox"/> Diploma in Management and Leadership <input type="checkbox"/> Diploma in International Relations and Diplomacy <input type="checkbox"/> Diploma in Counselling Psychology <input type="checkbox"/> Diploma in Information Communication Technology <input type="checkbox"/> Diploma in Business Information Technology <input type="checkbox"/> Diploma in Community Health and Development <input type="checkbox"/> Diploma in Project Management <input type="checkbox"/> Diploma in Entrepreneurship Development <input type="checkbox"/> Diploma in Supply Chain Management <input type="checkbox"/> Diploma in Education Arts (English and Literature) <input type="checkbox"/> Diploma in Early Childhood Development <input type="checkbox"/> Diploma in Secretarial Studies	<input type="checkbox"/> Certificate in Management and Leadership <input type="checkbox"/> Certificate in International Relations and Diplomacy <input type="checkbox"/> Certificate in Counselling Psychology <input type="checkbox"/> Certificate in Information Communication Technology <input type="checkbox"/> Certificate in Business Information Technology <input type="checkbox"/> Certificate in Community Health and Development <input type="checkbox"/> Certificate in Project Management <input type="checkbox"/> Certificate in Entrepreneurship Development <input type="checkbox"/> Certificate in Supply Chain Management <input type="checkbox"/> Certificate in Early Childhood Development <input type="checkbox"/> Certificate in Secretarial Studies Preferred attendance mode: <input type="checkbox"/> Day <input type="checkbox"/> Evening <input type="checkbox"/> Weekend
SEMESTER:	<input type="checkbox"/> January - April <input type="checkbox"/> May - August <input type="checkbox"/> September - December	
NAME:	Prof. / Dr. / Mr. / Mrs. / Ms. <div style="display: flex; justify-content: space-between;"> Surname First Name Middle Name </div> Citizenship/Nationality <input type="checkbox"/> Kenyan ID/Passport No: <input type="checkbox"/> Non Kenyan Passport Expiry Date (DD/MM/YY)..... NOTE: Non-Kenyan need to apply for student pass from Kenyan immigration department on admission to the University. The application form will be provided at the MUA Admissions Office.	
PERSONAL DETAILS:	Date of Birth..... Gender <input type="checkbox"/> Female <input type="checkbox"/> Male Marital Status <input type="checkbox"/> Single <input type="checkbox"/> Married Other..... Religion.....	
CONTACT ADDRESS:	Address..... City..... Postal / Zip Code..... County Tel:..... Cell phone: Email:	
NEXT OF KIN:	Mr. / Mrs. / Ms. <div style="display: flex; justify-content: space-between;"> Surname First Name Middle Name </div> Address..... City..... Postal / Zip Tel:..... Cell phone Email: Mr. / Mrs. / Ms. <div style="display: flex; justify-content: space-between;"> Surname First Name Middle Name </div> Address..... City..... Postal / Zip Tel:..... Cell phone: Email:	
EMPLOYMENT:	<input type="checkbox"/> Employed <input type="checkbox"/> Self Employed <input type="checkbox"/> Not Employed Company Name..... Position Held..... Address..... Office Tel:.....	

ACADEMIC RECORDS

Please indicate your record of achievement in Diploma/Certificate/High School, O-Level/A-Level or any other qualification. Note: Copies of academic qualification should be attached and originals presented for verification on admission.

Entry Level of application 1st Year 2nd Year Transferring from other University

Diploma	Institution and Country	Course Duration Months/Years	Graduation Date (dd/mm/yy)	Awarding Institution/Grade Point Average	Specialization
Certificate	Institution and Country	Course Duration Months/Years	Graduation Date (dd/mm/yy)	Awarding Institution/Grade Point Average	Specialization
High School, O-Level/A-Level	Institution and Country	Course Duration Months/Years	Graduation Date (dd/mm/yy)	Awarding Institution/Grade Point Average	Specialization
Any other qualification	Institution and Country	Course Duration Months/Years	Graduation Date (dd/mm/yy)	Awarding Institution/Grade Point Average	Specialization

ENGLISH PROFICIENCY

The University language of instruction is English. Lack of English proficiency will require that you undertake an English course.

Indicate your English proficiency below (tick)

Written Excellent Good Fair Poor
 Spoken Excellent Good Fair Poor

DETAILS OF TWO REFEREES

Mr. / Mrs. / Ms.
Surname **First Name** **Middle Name**
 Address.....
 City.....Postal / Zip
 Tel:Cell phone:
 Email:

Mr. / Mrs. / Ms.
Surname **First Name** **Middle Name**
 Address.....
 City.....Postal / Zip
 Tel:Cell phone:
 Email:

How did you know about The Management University of Africa? Print Media Social Media Website
 MUA Staff Name..... Electronic Media Referred by a student Others, Specify

I certify that the information I have provided in this form and its attachments is correct to the best of my knowledge

Applicants signature: Date: (dd/mm/yy)

DOCUMENTS CHECKLIST

1. A copy of National ID (Kenyan Students) or Passport (International Students)
2. Copies of academic certificates and transcripts
3. Duly filled application form
4. Two recent passport photos 2" (Size)

Note: Submit completed application form with supporting documents. Completed applications should be returned to:

Admissions office: The Management University of Africa, Popo Road, off Mombasa Road, Bellevue, South C.

Tel: +254 20 2361160/1 Mobile: +254 706 035299, +254 722 224193

Email: admissions@mua.ac.ke Website: www.mua.ac.ke

Application Fee: Kes. 1,000 - Certificate programmes, Kes. 1,500 - Diploma programmes and USD 20 for International students payable by banker's cheque/draft, International Money Order, University Bank Account or MPESA Paybill No. 247247, Account No.: 0550298813541

For Official Use Only

Admitted.....
 Diploma Certificate Other Declined
 Signature: Date: